



MINUTES
of the January 28, 2010
MANITOULIN-SUDBURY DSSAB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSSAB Boardroom

Present: Gary Brown, Ray Chénier, Earle Freeborn, Les Gamble, Dennis Golden, Bruce Killah, Mike Lehoux, David Leonard, Al MacNevin, Morgan Pitfield, Shelley Quibell, Dean Wenborne

Regrets: Jack McMillan, Margaret Tuomi

Staff: Fern Dominelli, Suzanne Bouchard, Connie Morphet, Michael MacIsaac, Peter Bradley, Donna Moroso

Consultant: Aurel Malo, DiBrina-Sure Human Resources Inc.

Media: Craig Gilbert, Mid-North Monitor

1.0 CALL TO ORDER

Chair Ray Chénier called the meeting to order at 10:00 a.m. and welcomed everyone back.

2.0 ADOPTION OF AGENDA

The Chair added item #4.3, Signing Authorities.

Resolution No. 10-01

Moved by: S. Quibell **Seconded by:** D. Leonard

THAT the agenda be adopted as amended.

Carried

3.0 AREA 3 DSSAB BOARD TABLE MEMBERSHIP

The Chair welcomed Morgan Pitfield back to the DSSAB Board table. Morgan is replacing Jean-Marc Chayer as one of the three members appointed to the DSSAB Board table by the four municipalities that make up Area 3 of the Board's jurisdiction.

4.0 2010 BOARD ELECTIONS

In standing with the DSSAB Act's annual election requirements, Mr. Chénier vacated the Chair and called upon Fern Dominelli, CAO, to preside over the elections.

4.1 Chair Nominations & Election

Fern called for nominations to the Chair.

Moved by: E. Freeborn **Seconded by:** D. Leonard

THAT Ray Chénier be nominated.

There were no other nominations.

Ray Chénier indicated that he was prepared to accept the nomination.

Resolution No. 10-02

Moved by: E. Freeborn **Seconded by:** D. Leonard

WHEREAS Regulation 278/98 of the District Social Services Administration Boards Act requires that, at its first meeting after January 1 of each year, a Board shall appoint one of its members as Chair of the Board;

BE IT RESOLVED THAT Ray Chénier is hereby appointed as Chair of the Manitoulin-Sudbury DSSAB for the year 2010.

Carried

Ray thanked the Board for the confidence shown in him and resumed his position as Chair and presided over the Vice-Chair election.

4.2 Vice-Chair Nominations & Election

Ray called for nominations for Vice-Chair.

Moved by: B. Killah **Seconded by:** S. Quibell

THAT Gary Brown be nominated.

There were no other nominations.

Gary Brown indicated that he was prepared to accept the nomination.

Resolution No. 10-03

Moved by: B. Killah **Seconded by:** S. Quibell

BE IT RESOLVED THAT Gary Brown is hereby appointed as Vice-Chair of the Manitoulin-Sudbury DSSAB for the year 2010.

Carried

4.3 Signing Authorities

Resolution No. 10-04

Moved by: E. Freeborn **Seconded by:** A. MacNevin

BE IT RESOLVED THAT the following persons shall have signing authority for the Manitoulin-Sudbury District Social Services Administration Board, effective as of this date:

Board Member	J. Ray Chénier
Board Member	Les Gamble
Board Member	Jack McMillan
Board Member	Mike Lehoux
Acting CAO	Fern Dominelli
Director of Finance	Connie Morphet
Acting Director of Social Services	Donna Moroso
Director of Emergency Medical Services	Mike MacIsaac
Social Housing Manager	Peter Bradley
Information Systems Manager	Iain Stephen

AND THAT each cheque be signed by two of the above-named persons, and as per the dictates of existing Board policy.

Carried

5.0 COMMITTEES AND MEMBERSHIP

5.1 Property Committee

Members of the Property Committee: Gary Brown, Earle Freeborn, Mike Lehoux, David Leonard, Al MacNevin, Jack McMillan, Shelley Quibell, R. Chénier (ex.o.)

5.2 Human Resources Committee

Members of the Human Resources Committee: Earle Freeborn, Bruce Killah, David Leonard, Al MacNevin, Jack McMillan, Shelley Quibell, Dean Wenborne, Ray Chénier (ex.o.)

5.3 Finance Committee

Members of the Finance Committee: Gary Brown, Les Gamble, Dennis Golden, Bruce Killah, Mike Lehoux, Morgan Pitfield, Ray Chénier (ex.o.)

5.4 French Language Services Committee

Members of the Committee: Earle Freeborn, Dennis Golden, Mike Lehoux, Dean Wenborne, Ray Chénier (ex.o.)

5.5 Program Planning Committee (replaces EMS Planning Committee)

Members of the Committee: Les Gamble, Dennis Golden, David Leonard, Dean Wenborne, Ray Chénier (ex.o.)

5.6 Strategic Planning Committee (to meet once more in June)

Members of the Committee: Al MacNevin, Jack McMillan, Shelley Quibell, Dean Wenborne, Ray Chénier (ex.o.)

6.0 DECLARATIONS OF CONFLICT OF INTEREST

Al MacNevin declared a conflict of interest pertaining to item #10.0 Resolution No. 10-10.

7.0 CLOSED SESSION

Resolution No. 10-05

Moved by: E. Freeborn Seconded by: D. Golden

THAT the Board move into closed session at 10:10 a.m. to discuss Property and Human Resources matters. **Carried**

Resolution No. 10-06

Moved by: M. Pitfield Seconded by: D. Golden

THAT the Board adjourn this closed session at 10:25 a.m. **Carried**

CLOSED SESSION REPORT

During its Closed Session, the Board discussed:

- Foleyet EMS Base
- Little Current EMS Base
- Benefits Broker

- EMS Negotiations

8.0 MINUTES

8.1 [Adoption of Previous Board Minutes](#)

Resolution No. 10-07

Moved by: G. Brown Seconded by: D. Wenborne

THAT the Minutes of the November 26, 2009 Board meeting be approved.

Carried

8.2 Business Arising from Minutes

8.2.1 [NOSDA TWOMO Letter Follow-Up](#)

Fern reported that he had informed NOSDA about the Manitoulin-Sudbury DSSAB's objection to the proposal being made by NOSDA regarding qualification of electors and qualification of members elected to represent TWOMOs. NOSDA has since removed those items from their proposed letter and the item will be discussed at the NOSDA AGM in April.

8.2.2 [Annual General Meeting Date Confirmation](#)

Board members were asked to inform their municipality that the DSSAB Annual General Meeting is set for April 22 at 6:30 p.m. at the Pinewood Motel in Espanola. The regular Board meeting will be held that afternoon (time to be decided).

8.2.3 [Quarterly Activity Report](#)

There being no discussion or questions re the Quarterly Activity Report circulated in November, Fern informed Board members that the October/November/December 2009 report would be presented at the next Board meeting.

9.0 NEW BUSINESS

9.1 [Sudbury & District Health Unit \(SDHU\) Letter to Premier - Nutritious Food Basket](#)

Fern reported that, after consulting with the DSSAB, the SDHU amended their request to the Premier regarding the Healthy Food Supplement to include the addition of establishing a broad-based rent/housing allowance/assistance program for all low-income persons. He indicated that this demonstrates that the DSSAB and SDHU are working well together and will continue to do so in the future.

9.2 [Provincial Auditor General Report - DSSAB Response to OW Recommendations](#)

Fern reported on the circulated Response to the Auditor General, and indicated that, based on discussions with staff, the DSSAB does not see any issues with this Report.

9.3 [NOSDA and the Federal Homelessness Partnering Strategy](#)

Fern reported that NOSDA had approached DSSABs asking if any of them would be prepared to sponsor an application for the Federal Homelessness Partnering Strategy (HPS). As there is no cost to the DSSAB, Fern indicated that the Manitoulin-Sudbury DSSAB was prepared to make the application on behalf of NOSDA.

Resolution No. 10-08

Moved by: E. Freeborn Seconded by: G. Brown

THAT the Board endorse the CAO's recommendation that the Manitoulin-Sudbury DSSAB sponsor, on behalf of NOSDA, the application for the Homelessness Partnership Initiative.

Carried

9.4 Ontario Works Director-Administrator Reference Group (DARG)

Fern reported that the Ministry of Community and Social Services had created DARG to foster an enhanced relationship for more strategic collaboration with their municipal partners. DARG members consult on various initiatives and report to the NOSDA group. Northern Representatives are: Mary Lucas, Thunder Bay and Janet Patterson, Parry Sound. This is a good example of working collaboratively with the Ministry.

9.5 NOSDA Annual General Meeting**Resolution No. 10-09**

Moved by: G. Brown Seconded by: D. Wenborne

THAT Ray Chénier and Earle Freeborn be the Manitoulin-Sudbury DSSAB representatives at the 2010 NOSDA Annual General Meeting being held on April 28-30, 2010 in Huntsville, Ontario.

Carried

10.0 COMMITTEE REPORTS**10.1 Property Committee**

Mike Lehoux, Committee Chair, reported that the agreement to purchase the OPP lot in Foleyet was in the works and management is now looking at design options.

The search for property for a new EMS base in Little Current has been narrowed down to two preferred locations.

Resolution No. 10-10

Moved by: M. Lehoux Seconded by: M. Pitfield

WHEREAS the Manitoulin-Sudbury DSSAB wishes to develop a new EMS land ambulance base in the town of Little Current,
BE IT RESOLVED THAT the Board accept the recommendation of the Property Committee that the CAO be authorized to purchase the property identified during the Board's In Camera session.

Carried

10.2 Human Resources Committee

Earle Freeborn, Committee Chair, reported that the Management Team had completed a thorough review of all job descriptions for the non-Union group. The Management Team has also undertaken a full review of the DSSAB's Human Resources Policies and Procedures. A First Reading will be brought to the Board at the February meeting.

Resolution No. 10-11

Moved by: S. Quibell Seconded by: D. Wenborne

THAT the Committee reports be accepted.

Carried

11.0 CORRESPONDENCE

11.1 **Early Learning Program - Site Selection**

Fern reported that two schools in the DSSAB's jurisdiction has been approved for the Early Learning Program: École séparée Saint-Joseph (Espanola) and A.B. Ellis Public School (Espanola). The ELP classrooms that are funded by the Ministry of Education will have a teacher and an Early Childhood Educator in the classroom all day. Ray Chénier added that the Ministry is proceeding cautiously with this initiative and plans to add more schools every year until it is universal.

11.2 **Early Learning Program - Extended Day Component**

This component has children at school from 7:00 - 9:00 a.m. and 3:30 to 6:00 p.m. Fern indicated that this is the initiative that will impact the DSSAB the most because of the Childcare providers will be impacted in September 2010. There will be a report in February indicating where management thinks this will be going.

12.3 **Notice of Study on Highway 6 Rehabilitation**

Fern informed Board members that this proposed rehabilitation should have no effect on DSSAB business.

12.0 ADJOURNMENT

Resolution No. 10-12

Moved by: A. MacNevin

THAT we do now adjourn at 10:50 a.m. until the next regular meeting to be held in the DSSAB's Espanola Mead Boulevard Board Room on February 25, 2010.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)